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**MINUTES OF BOARD OF DIRECTORS  
November 1, 2018**

A meeting of the Board of the Ross, Pickaway, Highland, and Fayette Solid Waste District was held on November 1, 2018 at 11 a.m., at the Ross County Commissioners Conference Room located at 2 North Paint Street Chillicothe, Ohio 45601.

**The following Board members were in attendance:**

Jack DeWeese	Fayette
Tony Anderson	Fayette
Daniel Dean	Fayette
Jeff Duncan	Highland
Terry Britton – 11:15 am	Highland

Brian Stewart	Pickaway
Jay Wippel	Pickaway

Steve Neal	Ross
Doug Corcoran	Ross
Dwight Garrett	Ross

**Also in attendance:**

Erica Tucker	Director
Lauren Haubeil-Grooms	Secretary of the Board
April Dengler	Pickaway County Administrator
Nick Rupert	Rumpke Representative
Judi Mannion	Ross County Education Outreach Specialist

**CALL TO ORDER:** Mr. Jack DeWeese, Chairman, called the meeting to order at 11:01 a.m. A quorum was determined by roll call.

**APPROVAL OF MINUTES:** The minutes from the June 28, 2018 meeting were previously e-mailed. There being no corrections offered, Mr. Jack Deweese made the motion to approve, Mr. Doug Corcoran seconded to approve the minutes. All were in favor and the motion carried.



**FINANCIAL STATUS:** Mrs. Lauren Haubeil-Grooms gave an update on revenue and expenditures for year to date 2018. For 2018, \$684,500 were appropriated but as of November 1<sup>st</sup>, only \$572,733.27 had been spent. Revenue was reported at \$573,490.19. Mrs. Erica Tucker explained that expenses were right on track. Mr. Jack Deweese made a motion to approve the financial reports, Mr. Doug Corcoran seconded. All were in favor and the motion carried.

**OLD BUSINESS:** Ms. Tucker spoke about the audit for the years of 2016-2017. She explained we met all requirements with no discrepancies. Ms. Tucker left a few moments open for any questions or comments, although no remarks were made.

**NEW BUSINESS:**

**Year in Review:** Ms. Tucker briefly highlighted the events displayed in the packet distributed. In depth, Ms. Tucker spoke about the collections events during 2018. She explained that the district may be switching to a new electronics collection company, Green Wave. Mr. Doug Corcoran asked what the total cost for the PPG Household hazardous waste event but Mrs. Tucker had not received an invoice as of November 1<sup>st</sup>, 2018.

Ms. Tucker moved on to discuss curbside programs. She gave a brief update on the progress of Chillicothe's new program. Ms. Tucker also announced Commercial Point has decided to take-part in a curbside program. Details pertaining to the three-year contract were discussed while Mr. Brian Stewart congratulated Ms. Tucker for recruiting the village of Commercial Point. Mrs. Judi Mannion mentioned the village of Frankfort requested details and basic information about curbside programs but have not committed to a plan.

Ms. Tucker spoke about the districts first education retreat, Windows on Waste. This included the importance of matching educational standards with recycling-related material from the manual in order to be welcomed into classrooms. Also noted, Pike County Solid Waste District Director, Daphne Mosely, attended the workshop due to the new partnership at Izzy's Gas Station in Waverly, Ohio. Pike County Solid Waste owns the recycling bins, but the RPHF Solid Waste District is responsible to paying the service fees.

Mr. Stewart praised the recycling bins at the Pumpkin Show, stating that overall, Pumpkin Show looked much cleaner. Ms. Tucker commented that the Pumpkin Show and Ohio EPA grant allowed for more bins to be purchased for this event.

Mr. Stewart recommended that the 2018 Year in Review should be posted on our website for public view.

**2019 Budget:** Ms. Tucker supplied a hard copy of the 2019 budget. She mentioned that changes to the budget can be made until November 21<sup>st</sup>, 2018. Ms. Tucker explained that the 2019 budget had only minor changes from 2018 such as increasing "Recycling Drop-off Expenses" due to a rising cost in service fees. Ms. Tucker also asked for an increase in "Contract Services" to promote a contamination campaign with the help of Resource Recycling Services. Mr. Doug Corcoran inquired about what a contamination campaign was and Ms. Tucker responded by defining the campaign as a recycling awareness movement. She then went into further detail by explaining the importance of recycling correctly and consistently throughout the district.



Mr. Jack Deweese made a motion to go into executive session to discuss the finalization of the budget. Executive session began at 11:36 am and ended at 11:42 am. Mr. Doug Corcoran motioned to approve the budget, Jeff Duncan seconded. All were in favor and the motion carried.

**Updates:**

Ms. Tucker spoke about our current service schedule. She explained that each county has canceled a couple of bin sites due to contamination issues. Mr. Doug Corcoran questioned the status of the Kmart bin site location due to the store going out of business. Mrs. Judi Mannion said until Kmart or new lot owner requests the bin to be removed, it will remain in the current location.

Ms. Tucker updated board members that the district office now has a household battery recycling box for residents to use during office hours.

There being no corrections offered, Mr. Dwight Garrett made the motion to approve, Mr. Doug Corcoran seconded to approve all new business. All were in favor and the motion carried.

**ADJOURNMENT:** With nothing else to come before the Board, Mr. Dwight Garrett moved, and Mr. Steve Neal seconded, to adjourn the meeting. All were in favor and the meeting adjourned.

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Respectfully submitted by, Lauren Haubeil-Grooms

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Jack DeWeese, Chairman

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Date of approval

