



141 WEST MAIN STREET, SUITE 400, CIRCLEVILLE, OH 43113

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**MINUTES OF BOARD OF DIRECTORS
June 28, 2018**

A meeting of the Board of the Ross, Pickaway, Highland, and Fayette Solid Waste District was held on June 28, 2018 at 10 a.m., at the RPHF Solid Waste District conference room at 141 W Main Street, Suite 400 Circleville, Ohio 43113.

The following Board members were in attendance:

Jack DeWeese	Fayette
Tony Anderson	Fayette
Jeff Duncan	Highland
Terry Britton	Highland
Brian Stewart- Arrived at 10:03	Pickaway
Harold Henson	Pickaway
Jay Wippel	Pickaway
Steve Neal	Ross

Also in attendance:

Erica Tucker	Director
Lauren Haubeil-Grooms	Secretary of the Board

CALL TO ORDER: Mr. Jack DeWeese, Chairman, called the meeting to order at 10:01 a.m. A quorum was determined by roll call.

APPROVAL OF MINUTES: The minutes from the March 9, 2018 meeting were previously e-mailed. There being no corrections offered, Mr. Steve Neal made the motion to approve, Mr. Harold Hensen seconded to approve the minutes. All were in favor and the motion carried.

FINANCIAL STATUS: Mrs. Lauren Haubeil-Grooms gave an update on revenue and expenditures for year to date 2018. Expenses were: \$225,565.89 and Revenues received were: \$292,364.63. Mrs. Erica Tucker explained that expenses were right on track. Mr. Terry Britton made a motion to approve the financial reports, Mr. Tony Anderson seconded. All were in favor and the motion carried.



OLD BUSINESS: Mrs. Erica Tucker spoke about the completion of the annual district report. She explained to the board, that Resource Recycling Systems helped with the report, and that the Ohio EPA should give feedback in the fall. However, the district has met access and does not foresee any negative feedback. Mrs. Tucker spoke about the 5-year plan with a hard copy in hand. She explained that the Ohio EPA reported excellent feedback. Mr. Tony Anderson asked how the plan was submitted and if there was a confirmation. Mrs. Erica Tucker explained that the plan was submitted electronically and the Ohio EPA confirmed they received it by email.

NEW BUSINESS:

2019 Draft Budget: Mrs. Erica Tucker supplied a hard copy of the 2019 draft budget. She explained that the 3% increase was for the new hires salary, Mrs. Lauren Haubeil-Grooms. Mrs. Tucker asked if there were any events planned that would come out of each of the counties revolving funds. Mr. Brian Stewart asked if money not used from the Pickaway outreach went back into the general fund. Mrs. Tucker confirmed his thought. Mr. Stewart then went on to ask if it was fair to give counties different amounts in the revolving fund, unlike in the past years. Mrs. Tucker agreed to give each county an equal amount of \$15,000. Mr. Steve Neal verbally agreed with Mr. Stewarts equal fund statement.

Special Collections Fund: Mrs. Erica Tucker reviewed the special collections fund as a heavy expense with plans to cut back by doing a skip-year for household hazardous waste events.

Mrs. Erica Tucker proposed adding a contamination campaign fund to prevent potential fines from contamination in the recycling bins by applying for a grant through the Ohio EPA.

Approval to Sign Invoices over \$2000: Mrs. Erica Tucker asked for permission to sign invoices over \$2000 for Chillicothe curbside program (\$50,000), final invoice for the Pumpkin Show grant (\$15,912), and the Fayette County Transfer Station poured pad site (\$40,000). Mr. Brian Stewart made a motion to approve the invoices over \$2000, Mr. Jay Wippel seconded. All were in favor and the motion carried.

Mrs. Erica Tucker notified the commissioners that the Commercial Point bin sight has been shut-down. Mr. Brian Stewart explained the complaint situation that caused the bins to be removed. Mrs. Tucker was informed that the village went out for bid for curbside recycling. The district met with the village to let them know about the district grant program.

ADJOURNMENT: Next meeting date will be decided at a later date. With nothing else to come before the Board, Mr. Terry Britton moved, and Mr. Steve Neal seconded, to adjourn the meeting. All were in favor and the meeting adjourned.

Respectfully submitted by, Lauren Haubeil-Grooms

Jack DeWeese, Chairman

Date of approval

