



RPHF

SOLID
WASTE
DISTRICT

RECYCLING
INCENTIVE
GRANT

2020



ROSS PICKAWAY HIGHLAND FAYETTE SOLID WASTE DISTRICT
RECYCLING INCENTIVE GRANT PROGRAM 2020

Recycling Incentive Grant Program Summary;

The Ross Pickaway Highland Fayette (RPHF) Solid Waste District was established in 1990 to ensure residents and businesses within the District to have adequate disposal capacity for the solid waste they generate and to provide them access to convenient recycling opportunities. RPHF operates under an OEPA approved Solid Waste Management Plan and will not be in planning process again for the 5 year up-date until 2022.

One of the goals in the District's approved Solid Waste Management Plan is to provide convenient recycling opportunities to 90% of the population within the District. To accomplish this goal, the district currently maintains 40 recycling sites throughout the District where residents and small businesses can drop-off their recyclables.

The primary goal of this grant program is to assist the cities of Chillicothe, Circleville, Hillsboro and Washington Court House in starting curbside recycling programs for their residents. A secondary goal would be to increase other recycling efforts in the cities by implementing new recycling programs such as: city/county office building recycling or special event recycling.

For additional information on the RPHF Solid Waste District visit our website at www.rphfsolidwastedistrict.com. If you have questions about the Solid Waste District or this grant program/application, please contact Erica Tucker at 740-420-5452, or email questions to: etucker@pickaway.org

Who is Eligible to apply? Any city, or village in Ross, Pickaway, Highland or Fayette County.

What are the Eligible uses of grant monies? Costs associated with the start-up of the "new" recycling program in your community; i.e., *recycling container/cart purchases, the costs of purchasing or leasing recycling collection vehicles, material processing fee costs, advertising and awareness costs associated with the new program*

What costs are NOT eligible for grant funding? Costs associated with administration of the program or for salaries of existing employees.

What is the maximum grant request?

Up to \$30,000 for curbside recycling program applications

Up to \$5,000 for all other recycling program applications.

How much is appropriated for this program in 2020? \$30,000 has been appropriated for 2020.

Is a cash match required in order to apply/receive a Grant? No match dollars are required. However, applications indicating the applicant will be providing significant financial contributions to the project will receive heightened consideration.

Are there any special requirements should we receive a grant? If you are selected to receive a RPHF Recycling Incentive Grant, we will ask that you acknowledge the SWD in all promotional materials and news releases developed as a result of the program.

How do you make application for the 2020 Recycling Incentive Grant? To make application for a 2020 RPHF Recycling Incentive Grant, complete Forms 1 thru 4 on the following pages and mail them to the **RPHF Solid Waste District, 110 Island Road, Suite E, Circleville, Ohio, 43113**. Or simply drop your completed application off at the RPHF Solid Waste District office at the above address. **Applications must be received by 4PM Friday April 10, 2020.**

Program timeline/process: Grants should be announced on or before **June 1, 2020**. A grant agreement will be mailed to the grantee shortly thereafter detailing the grant award and the process for receiving payment. Grant projects should be complete by December 2020.

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Form # 1 – General Project Information

Applicant Agency:	Applicant Phone:
Applicant Address:	Applicant Project Coordinator:
Email Address of Project Coordinator:	Phone # of Project Coordinator:
Project Title:	Brief Description of Project and Its Location:
Total Project Costs:	Amount Requested from the RPHF Solid Waste District:
Source(s) of additional funds to be utilized on the project, if applicable:	Projected Project Completion date:

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Form # 2 – Detailed Project Description

Project Title:

Location(s) of proposed project:

Describe in detail the proposed project, including: the reason said project is needed, those responsible for completing the project including any partners or partnerships, the local support for the project (attach any letters of support to the application), the amount of recyclables to be collected as a result of this project, and the proposed timeline for completing the project.

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Form # 3 – Detailed Project Budget

Eligible Cost	Total Cost	Applicant Share	Grant Amount
Equipment costs			
Materials costs			
Promotional costs			
Vehicle costs			
Service contracts			
TOTAL PROJECT COSTS			

Please describe in as much detail as possible the above requested costs:
(i.e., equipment costs = \$25,000, includes purchase of a used ½ ton pick- up truck and an 8 ft., single axle trailer).

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Form # 4 – Authorizing Resolution

Below is an example of a form that is required to be submitted with each application. This form, or one similar to it, identifies that the officials responsible for the actions of the applicant agency are aware and supportive of the proposed project.

RESOLUTION OF AUTHORIZATION

WHEREAS, the RPHF Solid Waste District administers a financial assistance program for increasing recycling, through the 2020 Recycling Incentive Grant Program, and

WHEREAS, the _____ desires financial assistance under
(Name of applicant)

the Recycling Incentive Grant Program.

NOW, THEREFORE, be it resolved by the _____
(Name of applicant)

1) That the _____ approves filing an application
(Name of applicant)
for financial assistance.

2) That _____ is hereby authorized and directed
(Name of local coordinator)
to execute and file an application with the RPHF Solid Waste District and to provide all information and documentation required to become eligible for possible funding assistance.

3) That the _____ agrees to complete
(Name of applicant)
the project as outlined in the grant proposal should the grant request be awarded.

Signed: _____
(Authorized Agency Official)

Title: _____

Date: _____